

## Full Board Meeting Minutes

Day: Monday  
Date: March 18, 2024  
Time: Beginning at 1:00 p.m.  
Location: **Browsers Corner Book Store**  
**711 E. Washington Street, Carson City, NV 89701**

### 1. Call to Order

Roll Call and Determination of Quorum

The meeting was called to order by President Joseph Modarelli at 1:00 p.m.

ATTENDANCE: Joseph Modarelli, President of FOCCL, Deb Case, Vice President, Phillip Patton, Treasurer, Lisa Buder, Book Store Manager, Susan Matthes, the Chair of the Finance Committee, Joy Holt, Director of the Carson City Library, Sharon Alexander, Betts Markle, and Mary Lee, Secretary. Joe determined that there was a quorum.

### 2. Public Comment

Sharon Alexander suggested that old, high end, hard bound books such as old library books could be given away in the free section of the Book Store.

### 3. For Possible Action - Approval of Meeting Minutes for 11-20-23

Deb moved and Phil seconded approval of the 11-20-23 Full Board Meeting Minutes. The Minutes were approved unanimously.

### 4. For Possible Action - Friends of the Carson City Library Business

a. **For Possible Action** – Presentation, discussion, and possible action regarding Sharon Alexander’s proposal.

Sharon Alexander, a Book Store volunteer, has posted comments on Next Door under the name Honor Kay Laria that sounded like they were written by a FOCCL Board representative. Deb advised her that only a Board member or Committee Chair can speak for Browsers Corner in such a manner. Sharon wrote later in the day that she had removed all such comments from Next Door.

Sharon presented a proposal to create book related postcards to publicize Browsers Corner Book Store that she would sell at the State Museum Stores. She presented a sample post card and estimated the cost to create one to be about \$10.00. Sharon described her ability to create such postcards and the inspiration the Book Store provided for post card topics. When asked about how she would bill for post cards and show expenses for making them, Sharon withdrew her proposal and resigned from being a volunteer at the Book Store. Since Sharon withdrew her proposal, there was no action requiring a vote.

- b. ***For Possible Action*** - Presentation, discussion, and possible action on the Treasurer's Financial Position and Income/Expense to date for 2024.

Sales of books have continued to do well and have exceeded their weekly estimates. The half-price sale had more than twice the usual weekly book sales. There was no action requiring a vote.

Apparently, the landlord decided NOT to raise the rent for the coming year as was included in the new budget.

A new large sign is needed for the outside of the store. The wind bent the old sign. Phil will contact a printer about replacing the sign using the same information and format as the old sign.

- c. ***For Possible Action*** – Report by the Carson City Library showing progress of each project and successes during the Library fiscal year 2023-2024.

The digital collection has spent about half of its donation from the Friends. It uses City general funds first and then the Friend's fund. The Friend's fund can be expended up to the last day of the fiscal year.

The book that will be used for the Capital City reads this year is A Gentleman from Moscow by Amor Towles. The Library picks a non-fiction book one year and a fiction book the next. This book is being made into a miniseries on Paramount Plus. The Library purchased 250 copies of the book. Mary highly recommends this book. There is still some money available if the Library needs to purchase more copies of the book.

The theme of the Summer Reading Program is "Travel Through Time." The Kiwana's will have a pancake breakfast at the kickoff party at the Library.

The Library has Canopy, which provides a streaming service like Netflix. Besides movies, Great Courses are available on it.

About half of the funds for the Large Print Book Collection have been spent. City General funds for this category have been spent. Large print books are more expensive than other books.

With a computer project fund donation of \$3,000, four computers were purchased for the Library.

Joy discussed how the Library sells or recycles books it no longer has room for in the Library.

Joy will attend the April FOCCL Board Meeting to present the proposal for the next fiscal year for use of the FOCCL donation.

There was no action requiring a vote.

- d. ***For Possible Action*** - Presentation, discussion, and possible action regarding the Publicity Task Force.

The new Website has been completed and can be updated by Friends' volunteers as needed.

The banner has been hung on Carson Steet a lot. Some who have come into the store have commented on seeing the banner.

Browsers has a display now in the Library. It will stay for a month. People have come into the Library and have asked how to purchase the books in the display. Their names are taken and they will be contacted when the display is taken down.

There have been several posts on social media about the Book Store. An email listing has been started for Store customers using Mail Chimp. Direct marketing can be sent to them. The ten-year celebration of the Book Store will be held April 6 at the Store.

There was no action requiring a vote.

- e. ***For Possible Action*** - Presentation, discussion, and possible action regarding the Newsletter.

At the last meeting it was approved to use a part of the new Website as a vehicle for the newsletter. This would be instead of a written newsletter that was sent to members. Having a newsletter twice a year was discussed. A volunteer to be editor is needed.

5. Information Only - Friends of the Carson City Library and Committee Reports.

- a. Information Only - Report on Browsers Corner Book Store

There are two new volunteer applicants who could fill the two existing vacancies. The half price sale was very successful. The ten-year celebration of the Book Store will be held April 6 at the Store.

- b. Information Only - Executive Board and Committee Reports

Joe still needs to seek an attorney's review of AB 52 to determine whether FOCCL needs to continue to meet the requirements of the Open Meeting Law.

The Board determined that the Immediate Past President serves in that capacity for two years. Mary checked and the Bylaws can be amended upon approval of the majority of the Board.

- c. Information Only - The Finance Committee met after the Board Meeting. Susan provided a report regarding the status of the Edward Jones Accounts. There are two building funds, one to help fund a new Library and the other to cover renovations of the existing Library. It was decided the Finance Committee will meet every four months after the Executive Board Meeting. The next meeting will be in June. In the meantime, Susan will speak with our Edward Jones representative, as needed.

6. For Possible Action - Adjournment

Deb moved for adjournment. Meeting was adjourned at 2:31 p.m.

Copies of the approved Minutes will be made available at Browsers Corner Book Store, located at 711 E. Washington Street, Carson City, NV 89701, on the store's website,

<https://www.friendsclibrary.org> or by contacting [friendsinfo@friendsclibrary.org](mailto:friendsinfo@friendsclibrary.org).

