

**MINUTES for the 2023 ANNUAL MEETING
OF THE
FRIENDS OF THE CARSON CITY LIBRARY**

Day: Saturday
Date: January 28,2023
Location: Plaza Conference Center
211 E 9th St. Carson City, NV 89701

1. Call to Order

President Sena Loyd called the meeting to order at 11:13 a.m.

Determination of a Quorum: It was determined that a quorum was present. The following Board Officers were present: Sena Loyd (President), Jeanne Underwood (Vice-President), Phillip Patton (Treasurer), Mary Lee (Secretary), and Joseph Modarelli (Immediate Past President). The following members were present: Twylah Ararbe (Member), Lisa Buder (Membership Chair and Store Manager), Cindy Byington (Member), Bob Byington (Member), Deb Case (Member at Large Committee Chair), Cindy Dalton (Member), Dana Danforth (Member), Jim Ferguson (Member), Patti Ferguson (Member), Linda Finch (Member), Julie Giese (Historian), Susan Grunert (Member), Jean Hay (Member), Joy Holt (Director of Library), Charlyn Lewis (Member), Betts Markle (Member), Jurgen Matthes (Member), Susan Matthes (Finance Chair), Patty May (Member), Eliza McEwan (Member), Colleen McMullen (Member), Judy Mumford (Member), Randy Pahl (Member), Suzanne Pupacko (Member), Mary Beth Rabold (Member), Virginia Reimold (Member), Nancy Scott (Member), Blair Sharp (Member), and Gabby Voss (Guest).

2. Public Comment

Sena asked if anyone would like to make a comment. Nancy Scott stated that the bookstore is wonderful.

3. For Possible Action – Approval of the 2022 Meeting Minutes

- a. The Minutes from the January 22, 2022 Annual Meeting were approved unanimously by a voice vote. There were no corrections.

4. For Possible Action – Friends of the Carson City Library Members Business

- a. **For Possible Action:** Presentation, discussion and possible action regarding the Treasurer’s December 2022 Financial Position and Income/Expense in fiscal year 2022. [Treasurer, Phil Patton]
The Browsers Corner Bookstore has had a profitable year. There was a motion by Joe Modarelli, second by Colleen McMullen, to accept the financial report as presented. Motion passed unanimously.

- b. **For Possible Action:** Presentation, discussion, and possible action regarding the 2023 budget and review of 2022 budget for FOCCL. [Treasurer – Phil Patton]
The proposed budget for 2023 was discussed. Joe Modarelli moved and Lisa Buder seconded the motion to approve the proposed budget as presented. Motion passed unanimously.
- c. **For Possible Action:** Presentation, discussion, and possible action regarding allocation of 95% of the 2022 FOCCL profit to the Carson City Library in fiscal year 2023 through the granting process. [Treasurer, Phil Patton]
Phil explained that 5 % of the net profit is saved to cover unexpected or emergency expenses that are not covered in the budget. It was moved by Lisa Buder, Patti Ferguson seconded, to provide 95 % of the 2022 net income to the Library. Motion passed unanimously.
- d. **For Possible Action:** Presentation, discussion, and possible action regarding election of FOCCL Treasurer and President. [Nominating Committee]
Summary: In 2023 we are electing a Treasurer and a President. The slate presented by the nominating committee is Treasurer, Phil Patton and President, Joseph Modarelli. Nominations will also be accepted from the floor. If no floor nominations are received, voice vote will proceed. If floor nominations are received, a roll call vote will proceed. Once election is complete, meeting control will be handed over to new President.

There were no nominations from the floor. Susan Matthes moved and Mary Beth Rabold seconded the motion to elect Phillip Patton as Treasurer. Cindy Byington moved and Linda Finch seconded the motion to elect Joseph Modarelli as President. Both motions were approved unanimously. Joseph Modarelli chaired the rest of the meeting.

- 5. **Information Only – Friends of the Carson City Library Committee Reports, Browsers Corner Report, and Carson City Library Report.** Written reports are included in the packet by those committee who have submitted them.
 - a. **Information Only** – Written update on Browsers Corner Bookstore review of 2022. [Spokesperson Browsers Committee]
The written report was not available.
 - b. **Information Only** – Written update on Carson City Library activities in 2022, including review of the funds provided in 2022. [Library Director, Joy Holt]
See written report. Most pre-Covid programs have been reinvigorated. The Library participated in four community outreach events. There has been a significant increase in the Digital Materials collection. Five employed were promoted to the next level positions. Two new Library Clerks and an Administrative Clerk were hired.

- c. **Information Only** – Written update on Friends of the Carson City Library membership. [Membership Committee Chair, Lisa Buder]
Lisa thanked all the volunteers for the Bookstore. Lisa thanked all those who helped as substitutes. The written report was not available.
- d. **Information Only** – Written update on Marketing. [RAD Strategies]
The written report was provided.
- e. **Information Only** – Update on Finance Committee. [Finance Committee]
There are two vacancies on the Finance Committee. A written report was not available.

6. Public Comment

Sena Loyd recommended that the iPad and the Square device be replaced this year. The current iPad will soon no longer be supported by Apple.

7. For Possible Action – Adjournment

Colleen McMullen moved for adjournment. The meeting was adjourned at 11:54 a.m.