

FOCCL Board Meeting Minutes

Day: Monday

Date: April 6, 2026

Time: Beginning at 1:00 p.m.

Location: **Browsers Corner Book Store**

711 E. Washington Street, Carson City, NV 89701

1. Call to Order

Roll Call and Determination of Quorum

The meeting was called to order by President Betts Markle at 1:00 p.m.

ATTENDANCE: Betts Markle, President of FOCCL, Kelly Bennett-Unger, Vice-President, Phil Patton, Treasurer, Deborah Case, Co-Chair of the Public Relations Committee (acting Secretary), Lisa Buder, Bookstore Manager, Susan Matthes, Chair of the Finance Committee, Joe Modarelli (past President), Wendi Rogers (Treasurer Trainee) and Joy Holt (Carson City Library Director). Betts determined that there was a quorum.

2. Public Comment

There was no public comment.

3. For Possible Action - Approval of the Board Meeting Minutes for February 23, 2026.

Joe moved and Deb seconded that the Minutes for February 23, 2026, be approved. The Minutes were approved unanimously. Approval of the December 15, 2025 Board Meeting Minutes was not acted on.

4. For Possible Action – Friends of the Carson City Library Business

a. Presentation, discussion and possible action regarding recent Carson City Library projects

The library has just about spent all of the last FOCCL donation. They recently purchased many copies of “The Music of Bees”, a work of fiction for the annual Capital City Reads program. A copy is free to everyone during the month of April. The library encourages recipients to read the book and then pass it along to someone else in the community.

The annual Easter Egg Hunt in the Secret Garden at the library was a success. This year 1,000 plastic eggs filled with treats were hidden and 167 people participated in the hunt. The library received good feedback from the participants, some of whom said it was their favorite Easter egg hunt in Carson.

The Summer Reading Program kicks off June 13. Readers track their reading hours on the program “Bean Stack” listed on the library’s website. It opens for

sign ups on June 1. The reading goal for this year is 1,000,000 minutes. Part of the Friends donation is used to provide electronic prizes such as Kindles which can be used to promote reading.

The library would like to expand their building floor space but Carson City funds are limited. The library building is old and would have to be retrofitted to meet current building codes.

- b. Presentation, discussion and possible action regarding the Treasurer's report on income/expenses to date for CY 2026

The cash flow coming into the bookstore is very good. There is plenty of money to pay for expenses such as replacing the front door lock.

A sizable amount of cash from the checking account was transferred into a CD.

- c. Presentation, discussion and possible action regarding the Publicity Task Force

The committee was very busy with advertising the renaming ceremony at the Carson City Library which honored Phyllis and Phil Patton.

Browsers Corner Book Store was voted "Best Bookstore" in Carson Now Favorites.

The library display, using both glass display cases in the entrance, was beautifully done by Suzanne Pupacko and Jeanne Underwood. It was on display during the month of March. The next display will be during the month of November.

- d. Presentation, discussion and possible action regarding the Policies and Procedures Manual

Lisa and Deb met to discuss the manual. They are working on it. A draft will be circulated to the Board for feedback before it is listed as an Action item on the Board meeting agenda.

- e. Presentation, discussion and possible action regarding a political participation statement in the FOCCL Bylaws or Policy Manual

Betts stated that according to NRS regulations all non-profits must remain politically neutral. The Board agreed that a statement to that effect should be

contained in the Policies and Procedures Manual. Betts will write up the statement and send it to Deb and Lisa for inclusion in the Manual.

5. Information Only – Friends of the Carson City Library and Committee Reports

a. Information Only – Report on Browsers Corner Book Store

Lisa reported that the bookstore is doing very well. Two new volunteers have just joined which will help provide subs to cover volunteers who will be gone in the summer.

6. For Possible Action - Adjournment

Joe moved to adjourn at 1:45 p.m.

Copies of the approved Minutes will be made available at Browsers Corner Book Store, located at 711 E. Washington Street, Carson City, NV 89701, on the store's website, <https://www.friendsclibrary.org> or by contacting friendsinfo@friendsclibrary.org