

**MINUTES for the 2025 ANNUAL MEETING
OF THE
FRIENDS OF THE CARSON CITY LIBRARY**

Day: Saturday
Date: January 25, 2025
Location: Carson Plaza Conference Center
211 E 9th St. Carson City, NV 89701

1. Call to Order

Lisa Buder, Book Store Manager, called the meeting to order at 10:17 a.m.

Determination of a Quorum: Lisa Buder determined that a quorum was present. The following Board Officers were present: Joseph Modarelli (President), Deb Case (Vice-President and Publicity Task Force Chair), Phillip Patton (Treasurer), and Mary Lee (Secretary).

The following members were present: Lisa Buder (Membership Chair and Book Store Manager), Marcia Calloway (Member), Korbin Carrick (Member), Cindy Dalton (Member), Dana Danforth (Member), Jim Ferguson (Member), Patti Ferguson (Member), Linda Finch (Member), John Gann (Member), Kerry Garcia (Member), Julie Giese (Member), Jean Hay (Member), Joy Holt (Director of Library), Pam Johnson (Member), Michelle Lanzino (Member), Charlyn Lewis (Member), Jetty Maddox (Member), Betts Markle (Member, Incoming President), Susan Matthes (Finance Chair), Patty May (Member), Eliza McEwan (Member), Colleen McMullen (Member), Judy Mumford (Member), Susan Proffer (Member), Suzanne Pupacko (Member), Mary Beth Rabold (Member), Kathy Reardon (Member), Michael Reardon (Member), Virginia Reimold (Member), Nancy Scott (Member), Blair Sharp (Member), Lars Tollefson (Member), Jeanne Underwood (Assistant Book Store Manager), Gabby Voss (Member), Christie Vugteveen (Member) and Will Amster (Guest).

2. Public Comment

Lisa asked if anyone would like to make a comment. There was none.

3. For Possible Action – Approval of the 2024 Meeting Minutes

- a. Joseph Modarelli moved and Deb Case seconded that the Minutes from the January 27, 2024, Annual Meeting be approved as presented. The minutes were unanimously approved by a voice vote. There were no corrections.

4. For Possible Action – Friends of the Carson City Library Members Business

- a. **For Possible Action:** Presentation, discussion and possible action regarding the Treasurer's December 2024 Financial Position and Income/Expenses in Calendar Year 2024. [Treasurer, Phil Patton]

The Browsers Corner Book Store has had a profitable year. The gross income for the store for 2024 was even higher than for 2023.

The net income after all expenses, excluding the Library donation, was considerably higher than the previous year. This was in large part due to lower publicity and marketing expenses and lower costs for the website. The previous website was revised and volunteers assumed some of the website duties and the marketing and publicity duties at no cost. A new web manager was hired at a much lower cost than for the old website. The Library donation was slightly higher than the previous year. A new surveillance system will be installed throughout the store soon. The old cameras no longer work.

- b. **For Possible Action:** Presentation, discussion, and possible action regarding the 2024 budget and review of 2023 budget for FOCCL. [Treasurer – Phil Patton]
The proposed budget for 2025 has an estimated Book Store income of about the same amount as for 2024. Expenses includes the replacement of the surveillance system. The Historian budget is for pictures. It is planned to be used to create more pictures for publicity and the website. The donation to the Library should be considerably more than last year. The approved Budget proposal is on file.

Kathy Reardon moved and Betts Markle seconded the motion to approve the proposed budget as presented. Motion passed.

- c. **For Possible Action:** Presentation, discussion, and possible action regarding allocation to the Carson City Library in fiscal year 2025 through the granting process. [Treasurer, Phil Patton]
Phil explained that 5 % of the net profit is saved to cover unexpected or emergency expenses that are not covered in the budget. Marcia Calloway moved and Joseph Modarelli seconded, to provide \$7,000 more to the Library than last year's donation. Motion passed unanimously.

- d. **For Possible Action:** Presentation, discussion, and possible action regarding election of FOCCL President and Treasurer. [Nominating Committee]
Summary: In 2025 we are electing a President and Treasurer. The slate presented by the Nominating Committee is Betts Markle for President and Phillip Patton for Treasurer. There were no nominations from the floor. Joseph Modarelli moved and Coleen McMullen seconded that they be elected by a voice vote of acclamation. Motion passed unanimously.

5. **Information Only – Friends of the Carson City Library Committee Reports, Browsers Corner Report, and Carson City Library Report.** Written reports are included in the packet by those committees who have submitted them.

- a. **Information Only** – Written update on Browsers Corner Book Store Review of 2024. [Spokesperson Browsers Committee]

A written report was not provided.

- b. **Information Only** – Written or Verbal update on Carson City Library activities in 2024, including review of the funds provided in 2024. [Library Director, Joy Holt]
Joy stated that funds from FOCCL are always used related to literacy programs. Joy discussed the Library programs that were funded by the FOCCL funds in 2024, namely funding for the digital collection of e-books and audiobooks; purchase of large print books; and purchase of the Capitol City Reads program books for both the Summer and Winter Reading Programs. A written report was not provided.
- c. **Information Only** – Written update on Friends of the Carson City Library membership. [Membership Committee Chair, Lisa Buder]
All the attendees introduced themselves and discussed how long they have volunteered for the Friends of the Library. Lisa Buder thanked all the volunteers for their service. A written report was not provided.
- d. **Information Only** – Written update on the Publicity Task Force and Marketing
The written report was not provided.
- e. **Information Only** – Written update on Finance Committee. [Chair of Finance Committee, Susan Matthes]
A written report was provided and is on file.

6. Public Comment

Lisa asked if anyone would like to make a comment. There was none.

7. For Possible Action – Adjournment

Phil Patton moved for adjournment. The meeting was adjourned at 11:31 a.m.