

Friends of the Library Board Meeting Minutes

Day: Monday

Date: November 18, 2024

Time: Beginning at 1:01 p.m.

Location: **Browsers Corner Book Store**

711 E. Washington Street, Carson City, NV 89701

1. Call to Order

Roll Call and Determination of Quorum

The meeting was called to order by President Joseph Modarelli at 1:01 p.m.

ATTENDANCE: Joseph Modarelli, President of FOCCL, Deb Case, Vice President, Phillip Patton, Treasurer, Lisa Buder, Book Store Manager, Susan Matthes, Chair of the Finance Committee, Betts Markle, Member, Joy Holt, Director of the Carson City Library, and Mary Lee, Secretary. Joe determined that there was a quorum.

2. Public Comment

There was no public comment.

3. For Possible Action - Approval of Meeting Minutes for 9-16-24

Deb moved and Phil seconded approval of the 9-16-24 Revised Board Meeting Minutes. The Minutes were approved unanimously.

4. For Possible Action - Friends of the Carson City Library Business

- a. ***For Possible Action*** - Presentation, discussion, and possible action on the Treasurer's Financial Position and Income/Expense to date for 2024.

Sales of books have continued to do well. The net profit amount is good. Phil closed the US Bank's bank account. In December Phil will pay the balance due for the January luncheon. The luncheon price is higher than last year.

Lisa requested that each of the Friends' volunteers receive a \$50 Visa gift card. Last year they all received a \$25 Visa gift card. After the meeting Phil looked into whether the bank would waive the fee for the cards. He contacted the bank and was advised that the Bank does not sell Visa gift cards. Lisa moved and Deb seconded this increased cost for gift cards. All voted in favor of the motion.

- b. ***For Possible Action*** - Presentation, discussion, and possible action regarding the Report of the Carson City Library, showing progress for each project and successes during the Library fiscal year.

Joy thanked all the Friends of the Library Volunteers for the terrific job they do. The Library is always trying to recruit volunteers for the Friends. Joy thanked us for the staff lunch the Friends funded and for the donut holes provided on another date. Library staff

were aware the funding for these was from the Friends of the Library. Joy also thanked us for the computer fund donation.

The Library has purchased a banner for Carson Street to publicize the Winter Reading Challenge. Joy requested some children's books to pass out as part of the Reading Challenge. Children get a book and tote bag when they sign up for the Reading Challenge. The Winter Reading Challenge starts December 14 and runs into January.

Ongoing funds from the Friends of the Library purchase books for both the Library digital collection and the large print collection.

The Library is having a Sertoma coat drive. They will accept new or gently used coats.

In December the Friends will have their display at the Library.

- c. ***For Possible Action*** - Presentation, discussion, and possible action regarding the Publicity Task Force.

There is a campaign to move more of the children's books to elementary schools through a reduced cost for books purchased by teachers. Teachers in all Carson City elementary schools will receive flyers and coupons for reduced prices on children's books to encourage them to shop at the Book Store. The campaign runs from 11/18/24 - 1/31/25. Since these dates overlap the dates of the Winter Reading Program at the library, Browsers may not be able to donate children's books to the Winter Reading program until late in January.

The new signs have been placed in the windows. Phil will take the screen out of one window so the sign will be more visible.

- d. ***For Possible Action*** - Presentation, discussion, and possible action regarding the repair or replacement of security cameras and wiring.

Joe is getting estimates for the cost of new cameras and wiring.

- 5. Information Only - Friends of the Carson City Library and Committee Reports.

The bathroom is out of order. The landlord is hopefully sending a plumber today to repair it.

There are several new volunteers who are being trained for the Book Store. On December 9 at 11:00 a.m., there will be appetizers and desserts for all volunteers. Lisa invited the Board members to attend this.

Joe has found an attorney who will provide some pro bono consulting. If a phone call is all that is required, he will not charge us. If more is needed, we would pay his usual rate. The attorney is Anthony Arger, in Reno. His phone number is 775 329-5600.

Someone asked if a member could purchase a life membership for FOCCL. The answer was that a life membership is not offered.

There will be a Finance Committee Meeting after the next Board Meeting on December 16.

6. For Possible Action - Adjournment

Phil moved for adjournment. The meeting was adjourned at 1:44 p.m.

Copies of the approved Minutes will be made available at Browsers Corner Book Store, located at 711 E. Washington Street, Carson City, NV 89701, on the store's website, <https://www.friendscclibrary.org> or by contacting friendsinfo@friendscclibrary.org.