

**MINUTES for the 2024 ANNUAL MEETING
OF THE
FRIENDS OF THE CARSON CITY LIBRARY**

Day: Saturday
Date: January 27, 2024
Location: Plaza Conference Center
211 E 9th St. Carson City, NV 89701

1. Call to Order

President Joeseoph Modarelli called the meeting to order at 11:01 a.m.

Determination of a Quorum: Joe Modarelli determined that a quorum was present. The following Board Officers were present: Joseph Modarelli (President), Jeanne Underwood (Vice-President), Phillip Patton (Treasurer), Mary Lee (Secretary) The following members were present: Sharon Alexander (Member), Lisa Buder (Membership Chair and Store Manager), Cindy Byington (Member), Bob Byington (Member), Marcia Calloway (Member), Deb Case (Publicity Task Force Chair), Cindy Dalton (Member), Jim Ferguson (Member), Patti Ferguson (Member), John Gann (Member), Julie Giese (Historian), Susan Grunert (Member), Jean Hay (Member), Joy Holt (Director of Library), Pam Johnson (Member), Connie Laderman (Member), Michelle Lanzino (Member), Charlyn Lewis (Member), Jetty Maddox (Member), Susan Matthes (Finance Chair), Patty May (Member), Eliza McEwan (Member), Colleen McMullen (Member), Judy Mumford (Member), Randy Pahl (Member), Suzanne Pupacko (Member), Mary Beth Rabold (Member), Virginia Reimold (Member), Nancy Scott (Member), Blair Sharp (Member), Judy Smith (Member), Lars Tollefson (Member), Gabby Voss (Member), Sandy Wing (Member) and Aileen Potter (Guest).

2. Public Comment

Joe asked if anyone would like to make a comment. There was none.

3. For Possible Action – Approval of the 2023 Meeting Minutes

- a. Phil Patton moved and Susan Matthes seconded that the Minutes from the January 28, 2023 Annual Meeting be approved as presented. The minutes were unanimously approved by a voice vote. There were no corrections.

4. For Possible Action – Friends of the Carson City Library Members Business

- a. **For Possible Action:** Presentation, discussion and possible action regarding the Treasurer’s December 2023 Financial Position and Income/Expenses in fiscal year 2023. [Treasurer, Phil Patton]
The Browsers Corner Book Store has had a profitable year. For the third year in a row, the gross income for the store for 2023 was over \$100,000 and was \$102,690.

The net income after all expenses excluding the Library donation was \$68,618.71. The Library donation was \$55,000 (95 % of net profit).

- b. **For Possible Action:** Presentation, discussion, and possible action regarding the 2024 budget and review of 2023 budget for FOCCL. [Treasurer – Phil Patton]
The proposed budget for 2024 has estimated Book Store income of \$102,600; \$35,967 in Bookstore expenses, Friends expenses of \$5,705, and a Net Income of \$70,428. The Board decided to manage its own Website instead of paying RAD to do so. The new Website is being developed. The cost for development was included in the 2023 expenses. The Board also decided to handle its own publicity and the monthly payment of \$200 to Carson Now has been discontinued.

Judy Mumford asked why only 95 % of the Book Store profit is given to the Library? Phil responded that there are other expenses the Friends must cover that are not exclusively Book Store expenses, such as the Website. Judy also asked how much the Holiday Bazaar raised. It raised \$2,841.68 in profits. Phil stated that the increases in Gas and Electric rates were included in the 2023 budget. Jetty recommended that the Maintenance budget be used to spruce up the store including a deep cleaning and painting and spraying outside for insects. Joe responded that if the Friends received a donation, it could be used for these items with Board approval. He reminded the members that all are welcome at the monthly Board meetings. Sharon Alexander stated that the Publicity and Marketing budget had been much higher last year than in the proposed budget and that money should remain in that category to cover other marketing and publicity expenses. Phil commented that that category in 2023 included not only the \$600 per month paid to Rad to maintain the Website but also the cost of developing the new Website.

Julie Giese moved and Mary Beth Rabold seconded the motion to approve the proposed budget as presented. Motion passed.

- c. **For Possible Action:** Presentation, discussion, and possible action regarding allocation of 95% of the 2023 FOCCL profit to the Carson City Library in fiscal year 2024 through the granting process. [Treasurer, Phil Patton]
Phil explained that 5 % of the net profit is saved to cover unexpected or emergency expenses that are not covered in the budget. It was moved and seconded, to provide 95 % of the 2023 net income to the Library, which is \$55,638. Motion passed unanimously.
- d. **For Possible Action:** Presentation, discussion, and possible action regarding election of FOCCL Vice President and Secretary. [Nominating Committee]
Summary: In 2024 we are electing a Vice President and Secretary. The slate presented by the Nominating Committee is Secretary, Mary Lee and Vice

President, Deb Case. There were no nominations from the floor. They were elected by a voice vote of acclamation as recommended by Joe.

5. **Information Only – Friends of the Carson City Library Committee Reports, Browsers Corner Report, and Carson City Library Report.** Written reports are included in the packet by those committee who have submitted them.

- a. **Information Only** – Written update on Browsers Corner Book Store review of 2023. [Spokesperson Browsers Committee]
A written report was not provided.
- b. **Information Only** – Verbal update on Carson City Library activities in 2023, including review of the funds provided in 2023. [Library Director, Joy Holt]
Joy discussed the Library programs that were funded by the FOCCL funds in 2023, namely funding for the digital collection of e-books and audiobooks; the Capitol City Reads program, and both the Summer and Winter Reading Programs. A written report was not provided.
- c. **Information Only** – Written update on Friends of the Carson City Library membership. [Membership Committee Chair, Lisa Buder]
Lisa thanked all the volunteers for the Bookstore. She stated the Friends currently have 159 members. A written report was not provided.
- d. **Information Only** – Written update on the Publicity Task Force and Marketing
The written report was provided by Deb Case, Chair of the Task Force.
- e. **Information Only** –Written update on Finance Committee. [Chair of Finance Committee, Susan Matthes]
A written report was not provided.

6. **Public Comment**

Joe asked if anyone would like to make a comment. There was none.

Joe thanked Julie Giese and Lisa Buder for copying and putting together all the packets for the meeting. Joe thanked Deb Case and Jeanne Underwood for the new Website and publicity. Joe thanked the Book Store Managers, Lisa Buder and Jeanne Underwood, for the great job they have done managing the store.

7. **For Possible Action – Adjournment**

Phil Patton moved for adjournment. The meeting was adjourned at 11:51 a.m.