

Executive Board Meeting Minutes - Revised

Day: Monday

Date: August 19, 2024

Time: Beginning at 12:56 p.m.

Location: **Browsers Corner Book Store**

711 E. Washington Street, Carson City, NV 89701

1. Call to Order

Roll Call and Determination of Quorum

The meeting was called to order by President Joseph Modarelli at 12:56 p.m.

ATTENDANCE: Joseph Modarelli, President of FOCCL, Deb Case, Vice President, Phillip Patton, Treasurer, Lisa Buder, Book Store Manager, Susan Matthes, the Chair of the Finance Committee, Daniel McGuinness, member, Curtisha Washington, guest, and Mary Lee, Secretary. Joe determined that there was a quorum.

2. Public Comment

There was no public comment.

3. For Possible Action - Approval of Meeting Minutes for 6-17-24

Deb moved and Phil seconded approval of the 6-17-24 Executive Board Meeting Minutes. The Minutes were approved unanimously.

4. For Possible Action - Friends of the Carson City Library Business

- a. ***For Possible Action*** - Presentation, discussion, and possible action on the Treasurer's Financial Position and Income/Expense to date for 2024.

Sales of books have continued to do well. There are no outstanding major expenses. The Chamber of Commerce has been paid. The flower baskets will be paid for in December.

- b. ***For Possible Action*** - Presentation, discussion, and possible action regarding the Gifting Book Accounts

The Gifting Book Accounts are from donations made on the Website. They were made in several different areas. Phil moved and Deb seconded, closing the U.S. Bank account, where these funds have been held, and place the funds into the Wells Fargo Bank account. The Gift Book Accounts will be discontinued. The motion was approved unanimously. People who want to donate money will still be able to donate for a specific purpose or program. They can make these donations in person, while before they could make them online. In addition, The Gifting Book Accounts information has been removed from the website.

- c. ***For Possible Action*** - Presentation, discussion, and possible action regarding the Publicity Task Force.

The publicity banner will be displayed on Carson Street again in September, October and December.

Author events have gone well. There was a large crowd for Todd Borg and 17 persons for Nancy Scott's presentation. There will be three more author events this year. The next one will be Robert Drews discussing *Look for Something Good* on September 27 at 5:30 p.m.

There is a new Carson High student intern, Korbin Carrick. The last intern is no longer able to help.

Short articles about the Book Store were posted in the Nevada Appeal and Carson Now. Friends of the Library Members will receive an email reminder for the next Full Board Meeting. The website will include a list of dates for upcoming activities.

Signage for the Book Store was discussed. Joe suggested the Carson City ordinance for Signage be reviewed. The approval of the landlord is required to put up a sign outside. There is a need to be able to see from the Library the name of the Book Store. One possibility would be putting signs in windows instead of outside.

- d. ***For Possible Action*** - Presentation, discussion, and possible action regarding Legal Representation.

Joe continues to contact attorneys to find one who would provide legal advice pro bono.

5. Information Only - Friends of the Carson City Library and Committee Reports.

- a. Information Only - Report on Browsers Corner Book Store

There are three potential volunteers. Sales have been very good. The exterminator sprayed for insects.

The security cameras do not record any more. The wiring in the attic needs to be checked and new cameras may be needed. This will be added to the next meeting's agenda.

A Finance Committee meeting will be held after the Board Meeting to discuss the Edward Jones Accounts.

6. For Possible Action - Adjournment

Phil moved for adjournment. The meeting was adjourned at 1:44 p.m.

Copies of the approved Minutes will be made available at Browsers Corner Book Store, located at 711 E. Washington Street, Carson City, NV 89701, on the store's website, <https://www.friendsclibrary.org> or by contacting friendsinfo@friendsclibrary.org.